## VMR - VRO GUIDELINE CORPORATE LINK

## Checklist Reference - None

What is the 'corporate link' on the Information page of the vendor record? It provides a link to another vendor.

When the corporate link is checked and attached to a particular vendor, does it mean the vendor is a corporation?

No, the Vendor Registry Office is using this corporate link to connect subsidiaries to the parent company. You will notice that the subsidiaries only have an 'Org Type' in the Government Classifications, no notations regarding an application or W-9, all of that information is on the vendor identified in the corporate box (the parent company).

Feel free to contact the Vendor Registry Office at <a href="mailto:spovendor@nd.gov">spovendor@nd.gov</a> for help or guidance in entering or updating vendor information. The Vendor Registry Office will research the information, take the appropriate action and respond to your inquiry in a timely manner.

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